

**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Item No.** 1.D  
**Mtg. Date** May 3, 2016  
**Dept.** Public Works

**Item Title:** Acceptance of the Safe Routes to School Non-Infrastructure Project

**Staff Contact:** Mike James, Public Works Director

**Recommendation:**

Adopt a resolution (**Attachment A**) accepting the Safe Routes to School Non-Infrastructure Project (Contract No. 2011-14) as complete.

**Item Summary:**

On July 5, 2011, the City Council adopted a resolution approving staff to apply for a Safe Routes to School Non-Infrastructure (SRTS-NI) grant. On October 20, 2011, the city received notice that it was awarded \$451,500. Staff worked with Circulate San Diego to develop a plan and to facilitate the expenditures of the grant over a four year period.

During that time Circulate San Diego worked with key stakeholders in the community to produce a SRTS toolkit (**Attachment B**). The toolkit highlights all the key activities and provides feedback from stakeholders in order to help the city become a safer place to walk and bike to school. In December 2015, Circulate San Diego and city staff completed all grant activities. The total grant funds used equaled \$433,909. This project was 100 percent federally grant funded.

Staff recommends that the City Council adopt a resolution (**Attachment A**) accepting the work as complete.

**Fiscal Impact:**

Safe Routes to School Non-Infrastructure grant funds were used to fund this project.

**Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section   | <input type="checkbox"/> Mitigated Negative Declaration |

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

- |               |  |
|---------------|--|
| A. Resolution | B. Safe Routes to School Toolkit (Provided Separately) |
|---------------|--|



# Attachment A

## RESOLUTION NO. 2016 –

### RESOLUTION OF THE LEMON GROVE CITY COUNCIL ACCEPTING THE SAFE ROUTES TO SCHOOL NON-INFRASTRUCTURE PROJECT (CONTRACT NO. 2011-14) AS COMPLETE

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**WHEREAS**, on October 20, 2011, the city was awarded a Safe Routes to School – Non-Infrastructure grant for \$451,500; and

**WHEREAS**, staff designated Circulate San Diego as the consultant to manage all grant related activities through the city; and

**WHEREAS**, Circulate San Diego and city staff satisfactorily completed all the grant activities at a project cost of \$433,909; and

**WHEREAS**, City staff reviewed all final reports, invoices and the final report (toolkit) and determined that Circulate San Diego fulfilled its contractual obligations. ]

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Lemon Grove, California hereby accepts the Safe Routes to School Non-Infrastructure Project (Contract No. 2011-14) as complete. ]

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## **Attachment B**

**A Copy of the Safe Routes to School toolkit was provided separately to the City Council.**

**An additional copy is available for public viewing at**

**City Hall, City of Lemon Grove, 3232 Main Street, Lemon Grove, CA 91945**

**or online at <http://lemongrove.ca.gov/Home/ShowDocument?id=2464>**